



### **Where to Go, What to Do & General Housekeeping**

The following information is provided to inform you on how to get to the Market, to ensure a smooth set-up and pack-up of the Market and to advise you of your responsibilities while loading and unloading.

**TRADING TIMES:** 8am – 2pm, every Sunday.

**LOCATION:** Located in the Manly CBD, the Market is at Sydney Road and Short Street. Note the Plaza has just been revamped and renamed. “Manly Plaza” does not yet appear on Google/Apple Maps. Look for Short Street Manly or Central Avenue Manly and it will get you there.

#### **VEHICLE**

**DROP OFFS:** Loading zones are located at Whistler St, Central Ave and at Short Street. Stallholders with special set up requirements should email our office.

#### **FINDING YOUR**

**STALL:** Market staff will be located at the Entry Point.  
They will confirm your arrival and direct you to your Stall.

**SET UP TIMES:** **Strictly 6.30 am – 8.00 am.**

**PACK UP TIMES:** **Strictly 2.00 pm – 3.30 pm.**

**WHERE TO PARK** Paid parking is available in one of 3 car parks within 50 metres of the Market. Special parking arrangements have been made for vehicles that cannot use car parks. Our staff will advise on arrangements for trucks and high vehicles on Market Day.

### **Set Up**

Drive into Unloading Area

Unload (No Setting Up!)

Drive out and park.

Set Up your Stall

### **Pack Up**

Pack Up your Stall

Drive into unloading area

Load Up & Drive out

### **NOTE ON SET UP**

**AND VEHICLES:** When UNLOADING, it is absolutely essential that you unload your vehicle and take the car off the area BEFORE you set up your stall. All vehicles must be parked and off site by 8.00 am. Vehicles to drive at 5kph at all times and always give way to pedestrians.

### **FLOOR**

**COVERS:** All hot food/ready to eat food traders must bring floor covers. Some points to remember when selecting your floor covers;

- It must cover the entire cooking and food prep area of your stall preferably 3m x 3m
- Make sure it doesn't have holes in it
- Liquids do not easily leak through it

If you don't bring appropriate floor covers, you will not be allowed to trade. Stallholders may also be asked to cover any costs incurred as a result of cleaning their stall area.

### **WASTE**

**REMOVAL:** Garbage bins are provided for waste generated by the public not by Stallholders. You must take your waste and packaging with you.

**POWER:** Power is available on request

**PACKAGING:** In accordance with Manly Council Policy all packaging and bags must be made of biodegradable or recyclable materials. Plastic products are not accepted and traders that are using them will be asked to remove them.

**CONTACT:** The Market Manager's mobile phone number is **0411 359 394**. This number is only in use on Market Day. At all other times call 9315 7011.

